



CUSTOM VINYL PRODUCTS, LLC

### WINDOW INSTALLATION INSTRUCTIONS

- 1) Check that rough opening is between  $\frac{1}{2}$ " to  $\frac{3}{4}$ " larger than the dimensions of the window, height and width.
- 2) Cut house wrap at 45 degree angle from top corners, about 6", and tack up out of the way.
- 3) Place wood shims in bottom right hand corner of the window opening.
- 4) Apply continuous  $\frac{1}{4}$ " bead of silicone based caulk to the inside of the nailing flange on the sides and top only.
- 5) Place window unit in the opening. **Sash must be locked during installation.** Rest window against shims in the right hand corner.
- 6) Attach the window using 1  $\frac{1}{2}$ " galvanized roofing nails through upper right side of nail fin. **Use pre-punched nail slots. Never use automated nailing devices.**
- 7) Place 2 foot level against left side of jamb and lift left side of window into level position.
- 8) Fasten head jamb.
- 9) Shim left and right side of jambs as to maintain a  $\frac{1}{16}$ " continuous margin between sash and frame.
- 10) Fasten left side of jamb.
- 11) Attach the remainder of the unit approximately every other nail slot.
- 12) Check sash for easy operation. Check margins between sash and frame along the sides as well as top and bottom.
- 13) Apply 4" window flashing tape around the perimeter of the window, sides first then top. **Do not tape the bottom of the window.**

**\*\*FOR FURTHER FLASHING INSTRUCTIONS GO TO [CUSTOMVINYL.NET](http://CUSTOMVINYL.NET)**

### CAUTION: GENERAL CONTRACTORS

- Keep sill area free of all debris. Do not allow brick or mortar to touch edges of window frame. Allow  $\frac{1}{8}$ " gap and seal with caulk.
- Never use expandable foam insulation between window and rough opening. Use bat insulation.
- Window sash must always be locked during installation.

### OPERATING INSTRUCTIONS

- 1) ALWAYS raise the sash before attempting to tilt.
- 2) Sash removal: Raise sash, tilt 90 degrees, and lift at each corner.
- 3) If the sash will not move up or down, remove sash as instructed above and repeat the process.